

# Spring Craft Market

Vendor Application/Agreement

April 29<sup>th</sup>, 2023

9AM – 4PM at Temple Field at the Old Rock School

One Day, Outdoor Event

**Cost: \$45 per space**

## Vendor Agreement, Guidelines & Instructions

1. All vendors must have exhibits ready for the public by 8:30am on Saturday, April 29<sup>th</sup>
2. All vendors must contain their exhibit items within their assigned 10x10 area. This is mandatory.
3. All vendors must provide their own setup (tent, tables, etc.) necessary for outdoor event. **Vendors will be in rows, please plan accordingly.**
- 4. NO ELECTRICITY WILL BE AVAILABLE AT THIS EVENT**
- 5. This event will include handmade crafts only.**
6. All vendors must maintain their exhibit beginning at 8:30am until 4pm on April 29<sup>th</sup> - **No exceptions!**
7. All vendors must submit payment no later than 4pm on April 7<sup>th</sup> or that vendor will forfeit their booth.
- 8. Vendors will not be allowed to switch booth assignments the morning of event. Please know your space number!**
9. All Vendors agree that the Spring Craft Market Committee has the right to evict vendors for any reason they deem necessary to maintain a wholesome event.
10. Event will be held **rain or shine. NO REFUNDS.**
11. This event is held on a field. **You will not be allowed to drive onto the field. Carts will be available on a first come, first serve basis, so please plan accordingly for loading/unloading.** Grass may be wet.
12. Vendors are required to park in the designated areas to ensure parking availability for patrons.

**By signing below, the vendor agrees to abide by these Guidelines for the Spring Craft Market Event:**

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Signature

Date

Booth assignments/acceptance will be announced before **April 1st, 2023.**

**Spaces will fill up fast, so please submit your application and payment as soon as possible to:**

**Historic Valdese Foundation**

P.O. Box 655 Valdese, NC 28690 | Make checks payable to Historic Valdese Foundation



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NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

HOW DID YOU HEAR ABOUT THE SHOW? \_\_\_\_\_

HAVE YOU PARTICIPATED IN OUR SHOWS BEFORE? YES  NO

NUMBER OF SPACES REQUESTED: \_\_\_\_\_

SPECIAL NEEDS: \_\_\_\_\_

CRAFT/EXHIBIT DESCRIPTION & CONTENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is the responsibility of the vendor to provide set up for booth necessary for an outdoor event. The event coordinators provide the space only- all setup needs must be provided by the vendor. Are you able to provide your own set up needs?

YES  NO

***You must include a photograph, social media page, or website of your exhibit. Incomplete applications will not be considered.***

BOOTH #: \_\_\_\_\_ LOCATION: \_\_\_\_\_ AMOUNT PAID: \_\_\_\_\_

-Office Use Only-

Submit by: Email: ahogan@valdesenc.gov Mail: P.O. Box 655 Valdese, NC 28690

**\*Please Send Payment with Application\***

